

Visa Information for ICCM West Africa Nigeria 2025 Participants

Welcome to the ICCM West Africa Nigeria 2025! As we prepare to gather in Nigeria, we want to ensure that all participants have the necessary information to obtain a visa and travel to Nigeria smoothly.

The ICCM West Africa Team will provide the necessary documents required for visa application upon request, to the extent that it is within our capabilities.

Specifically, we will provide an invitation letter stating that we will be responsible for your accommodation, feeding, and expenses during your stay in Nigeria. Please note that this letter will only be issued once you have:

- 1. Registered for the event***
- 2. Paid for your accommodation***

By requesting the invitation letter, you acknowledge that you have committed to these requirements.

Below, you'll find comprehensive visa information tailored to your region.

Participants from West African Countries (ECOWAS Member States)

- Visa Requirement: No visa is required for citizens of ECOWAS member states including Benin, Cape Verde, Gambia, Ghana, Guinea, Guinea-Bissau, Ivory Coast, Liberia, Senegal, Sierra Leone, and Togo. ***Please note that Mali, Niger and Burkina Faso are no longer members of ECOWAS Member States.***
- Travel Documents: A valid passport and a return ticket are required if traveling by air.
- Fees: No fees are applicable.

Participants from Other African Countries

- Visa Requirement: A visa is required, and participants must apply for a visa at the Nigerian Embassy or Consulate in their home country.
- Application Process: Submit your application with the required documents, including a valid passport, return ticket, and proof of payment for the visa fee.
- Visa Fees: The visa fee varies depending on the country and type of visa (approximately \$185).

- Processing Time: The processing time varies, but it's recommended to apply at least 2-3 weeks before your intended travel date.

Participants from Europe, USA, and Asia

- Visa Requirement: A visa is required, and participants must apply for a visa at the Nigerian Embassy or Consulate in their home country.

- Application Process: Submit your application with the required documents, including a valid passport, return ticket, and proof of payment for the visa fee.

- Visa Fees: The visa fee varies depending on the country and type of visa (approximately \$185 for tourist and business visas, and \$30 for transit visas).

- Processing Time: The processing time varies, but it's recommended to apply at least 2-3 weeks before your intended travel date.

General Requirements

- Valid Passport: A valid passport with at least six months' validity is required

- Two recent passport-sized photographs

- A completed visa application form

- Return Ticket: A return ticket or proof of onward travel is required.

- Proof of Payment: Proof of payment for the visa fee (if applicable) and any other required fees.

- Vaccination Certificate: A valid vaccination certificate for yellow fever is required.

- Travel Insurance: Travel insurance that covers medical evacuation is recommended.

- Proof of sufficient funds for the duration of stay

- Tourist Visa: Hotel reservation or proof of accommodation, proof of sufficient funds, and a return ticket.

- Business Visa: Invitation letter from the Nigerian company, proof of business ownership or employment, and a return ticket.

- Transit Visa: Proof of onward travel, valid visa for the next destination, and a return ticket.

Visa On Arrival Process

This is to notify the General public that Nigeria Immigration Service(NIS) has rolled out a new Visa on Arrival Application Process for all Business Travelers and African Union Countries except ECOWAS member Countries.

According, all Visitors coming to Nigeria from these countries shall be required to follow the process below:

The VOA facility is available to two categories of travelers:

1. Frequently traveled to High Net worth Investors with business interest in Nigeria.
2. Citizen of African Countries.

Eligibility

- Frequently Traveled Business Persons of International Reputes
- Executive of Multi-national Companies
- Member's of Government Delegation
- Holder of United Nations Laissez-Passer
- Holders of African Union Laissez-Passer
- Holders of any other Officials Travel document of other recognized International organizations who intend to Visit Nigeria.

Business Travelers

Note: Visa on Arrival is available to citizens of all countries except ECOWAS Nationals who do not require a visa to visit Nigeria and other countries which Nigeria has entered into visa abolition agreements.

How to Apply for Visa on Arrival (Business Travelers)

Step1: Apply and Make Payment

1. To begin your application, please click on this link [Visa Application](#) and select **Apply for Visa on Arrival**.
2. Complete Application and Make Payments.

Additional Information

- Nigeria offers a VOA program for certain individuals, excluding ECOWAS Nationals. Please check with the Nigerian Immigration Service to see if you're eligible.
- Pre-Approval: In some cases, participants may need to obtain pre-approval from the Nigerian Immigration Service before applying for a visa.
- Event Invitation Letter: Participants may need to provide a letter of invitation from the event organizer to support their visa application.
- Registration: Register with the Nigerian Immigration Service within 24 hours of arrival.
- Biometric Data: Travelers must provide biometric data (fingerprints) as part of the application process.

Visa Types

- Tourist Visa: For travelers visiting Nigeria for tourism, conferences, or seminars (ICCM West Africa Nigeria 2025 falls under this category).
- Business Visa: For travelers visiting Nigeria for business purposes, such as meetings, negotiations, or workshops.
- Transit Visa: For travelers passing through Nigeria to another destination.

Recommendation

For ICCM West Africa Nigeria 2025 participants from Europe, USA, and Asia, we recommend applying for a Tourist Visa, as the conference falls under tourism/conference purposes.

For ICCM West Africa Nigeria 2025 participants from African countries (excluding ECOWAS member states), we recommend applying for a Tourist Visa, as the conference falls under tourism/conference purposes.

Addendum

Please note that ICCM West Africa will provide the needful documents for the visa application upon request.

Additional Requirements

- Pre-approval: May be required from the Nigerian Immigration Service before applying for a visa especially those applying for Visa on Arrival.

- Invitation Letter: May be required from the conference organizers (ICCM West Africa Nigeria 2025).

Country-Specific Requirements

Some countries have specific requirements:

- India: Additional documentation, such as a certificate of incorporation and a letter from the employer, may be required.

- China: A certificate of health and a police clearance certificate may be required.

- Japan: A certificate of eligibility and a letter from the employer may be required.

Please check with the Nigerian Embassy or Consulate in your home country for specific requirements.

We recommend applying for a visa at least 2-3 weeks before your intended travel date to ensure timely processing. If you have any further questions or concerns, please don't hesitate to reach out to us.

Please note that this information is subject to change, and participants should verify the requirements with the Nigerian Immigration Service or the Nigerian Embassy/High Commission in their home country before applying for a visa.

Visit the following websites for more information:

<https://immigration.gov.ng/visa-onarrival-process/>

<https://portal.immigration.gov.ng/>

<https://nigeriaembassydrc.org/visa-on-arrival/>

<https://portal.immigration.gov.ng/VisaArrivalProgram/freshVisaOnArrivalProgram>

Safe travels, and we look forward to welcoming you to Nigeria!